

# ***Delaware Cyber Security Advisory Council (DCSAC)***

## ***Subcommittee: Cyber Security Exercises Across Industries***

November 30, 2016 2:30 PM

Locations joined meeting via videoconference

### **New Castle County**

Delaware Department of  
Transportation  
**2nd Floor Conference Room**  
250 Bear Christiana Road  
Bear, DE 19701

### **Kent County**

Department of Technology and  
Information  
**Telecom Conference Room, 2nd  
Floor**  
801 Silver Lake Blvd  
Dover, DE 19904

### **Sussex County**

Thurman Adams State Service  
Center  
**DPH Library, 1st Floor**  
546 S. Bedford Street  
Georgetown, DE 19947

**Type of Meeting:** DCSAC Subcommittee Meeting – Exercises

**Meeting Facilitator:** Sandra Alexander

### **Subcommittee Members:**

<b>Name</b>	<b>Organization</b>	<b>Attendance</b>	<b>Designee in Attendance</b>
Sandra Alexander	Dept. of Technology & Information (DTI)	Present	
Lori Gorman	Dept. of Technology & Information (DTI)	Present	
Diane Rogerson	JP Morgan Chase	Present	
Dr. Marwan Rasamny	Delaware State University	Excused	
William Crotty	Delaware State Police	Excused	

#### **I. Welcome and Introductions**

Sandra Alexander called the meeting to order at 2:30 PM. In addition to the above Council member the following attendees were present for the meeting: Kathy Stott (DTI).

#### **II. Old Business**

- a. Lori Gorman made the motion to approve the minutes from October 26, 2016 subcommittee meeting and Diane Rogerson seconded. The motion to approve the minutes carried unanimous.
- b. Reviewed action item from last meeting: The table-top exercise for DCSAC was prepared and sent out to subcommittee members for review.
- c. The discussions on the table top were as follows:
  1. How will it be orchestrated: Sandra to facilitate, Lori to document responses and run power-point.
  2. Committee discussed specific scenario objectives for the exercise as they relate to the over-all subcommittee objective (Identify gaps to better understand the impact of events across industries).

- a. Determine interconnections across industries
  - b. Develop best practices
  - c. Determine gaps in communication
3. Committee discussed for each scenario, asking 2 participants to give feedback followed by the next inject with 2 different participants to provide feedback.
4. Estimated time of exercise: 45 minutes although can be condensed to 30 min. if necessary
5. Committee discussed need to keep the exercise responses general and appropriate for public review. Will not platform for Executive Session.
- d. Sandra Alexander made the motion to approve the exercise for the DCSAC meeting and Diane Rogerson seconded. The motion to approve the minutes carried unanimous.

Action Items:

- Sandra Alexander to draft objective documentation to be provided to DCSAC participants prior to the exercise. Sandra to place subcommittee request to Elayne Starkey to add to the exercise to the DCSAC agenda.
- Lori Gorman to draft power-point presentation for use during DCSAC meeting.

III. New Business

None

IV. Public Comment

None

V. Adjourn

With no further business to be conducted, Sandra Alexander motioned to adjourn and Diane Rogerson seconded the motion. With no opposition, the motion was carried unanimously. The meeting adjourned at approximately 3:00 p.m.

Respectfully submitted,  
Kathy Stott